

EXPENSE REPORT FOR Fiscal Year 2022							DATE:			
Name:			Position:							
Address:			Phone:							
City/State:		Zip Code:								
Purpose:										
DATE (S)	ACTIVITY - LOCATION	Account Code	AIR/RAIL COSTS	AUTO MILEAGE	IRS Mileage (\$0.58)	Rental Car	LODGING	OTHER	TOTALS	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
<b>TOTALS:</b>			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
							<b>GRAND TOTAL</b>		\$ -	
<b>SIGNATURE OF CLAIMANT:</b>		Signature on File -								
<b>REMARKS:</b>										
<b>Approved By:</b>							<b>Date:</b>			